

TERMS AND CONDITIONS

CIS Event Participation

The Council of International Schools (CIS) and Registrants establish and agree to the following terms and conditions for participation in events.

Membership Benefits and Services

CIS offers professional educational services on a membership-only basis as explained in membership materials and at the CIS website. Events, programmes and services are available to Members at additional fees, and subject to additional terms and conditions.

Event Participation

Details about a specific event, the registration process and fees will be published at the CIS website, the CIS Community Portal, and distributed via email to prospective participants. Should additional expectations apply for specific events, they will be provided as part of the event registration process and published on the event registration web page. CIS reserves the right to amend any part of the event's programme if necessary at any time.

Event Fees

Event registration will not be completed or confirmed until the event fee payment has been received. Registrants must submit payment within 30 days of the date of submission of the registration form in order to secure registration, and in all cases, no later than 7 days before the first day of the event. The Registrant is solely responsible for any and all fees charged by the payment issuer, bank, or financial institution including, but not limited to, membership, overdraft, and insufficient funds and over the credit-limit fees.

Cancellation Policy

- Cancellation of event registration must be made via your original registration. Cancellations made up to 30 days before the event will incur an administrative fee of 50 Euro / 50 USD (excluding VAT).
- Cancellations made 30 days or less before the event, or non-attendance at the event itself, will not be refunded.

Assurances and Liability

CIS is not liable (i) for loss or damage in the event, as a result of unforeseen circumstances of such a nature as to justify any of the following, the event is cancelled, wholly or partly, the venue is changed, the times are changed, one or more elements of the event are amended or speakers are replaced or (ii) loss or damage sustained during or in connection with the event, other than as a result of intent or gross negligence. In no event will CIS be liable for loss or damage exceeding the amount for which it is covered by event or liability insurance. Registrants will indemnify CIS and hold it



harmless in the event a third party makes a claim against CIS in connection to the Registrant's attendance at the event.

Registrants should make their own arrangements with respect to personal insurance, along with travel insurance, unless event participation explicitly states travel insurance is included. In such cases, additional travel insurance terms & conditions will be made available for review.

Data Privacy and Protection

Registrants provide CIS with their personal data and give CIS consent to process the data for event registration purposes, which may include sharing data with third party processors. We will only share data with third parties that are directly involved with planning and/or running this event, we will not sell data to third parties. Registrants further consent to the sharing of their personal contact data (including name, email address, institution and position) with other event participants through our mobile event apps and attendee lists to facilitate networking opportunities.

CIS frequently photographs and/or records its events. By attending a CIS event, Registrants consent to being recorded and/or photographed, and authorise CIS to use any recording and/or photographs in any medium (web, digital, print, broadcast) throughout the world at CIS' discretion.

Governing Law and Venue

The terms of event registration will be governed by Dutch law except insofar as the law of the jurisdiction where the event is held overrules that law.

Confirmation

The Registrant has read and agrees to the above Terms and Conditions of Event Participation.