



OFFICE OF HIGHER EDUCATION

COMMITTEE FOR EUROPE, THE MIDDLE EAST & AFRICA

2010 Africa Tour

April 2010

On behalf of the CIS Committee for Europe, the Middle East, and Africa, I'm delighted to introduce to you the 2010 Africa Tour. The Council of International Schools (CIS) is a non-profit organization that has been sponsoring recruitment tours around the world with a specific focus on undergraduate students for nearly 30 years. The Committee for Europe, the Middle East and Africa is composed of a group of experienced admission professionals who volunteer their time to plan and direct recruitment tours to these regions. The collective experience of committee volunteers allows CIS to provide thoughtful, efficient and professional recruitment opportunities; as the only US-based educational tour operating on the continent, the Africa Tour is no exception.

The 2010 tour represents our ninth consecutive voyage to Africa – a region brimming with talented students, dedicated and enthusiastic educational advisers, and spectacular cultural heritage. Our tour will target international and national schools that traditionally send students to North America for undergraduate study and include such professional activities as counselor workshops, college fairs and presentations for students and parents, and programs designed in collaboration with EducationUSA and Canadian Higher Education Commission.

Our itinerary includes tried-and-true overnight stops, plus a few day-trip locations. From October 30 to November 11, we will visit Addis Ababa, Ethiopia; Nairobi and Mombasa, Kenya; Dar es Salaam, Tanzania; Manzini, Swaziland; Harare, Zimbabwe; Kampala, Uganda; and Johannesburg, South Africa. A tour extension is planned for Accra, Ghana and Casablanca & Rabat, Morocco. This is a full but evenly paced tour promising excellent interaction with students and counselors and the opportunity to take advantage of wonderful cultural excursions. Africa can be a challenging place to navigate logistically, but we are pleased to engage the services of a professional tour operator from Wren & Fida International to travel with the tour and provide assistance both before and throughout our travels.

The application deadline for the tour is July 15, 2010, and a deposit of \$1000 is required with all applications. Further details including the tour itinerary, cost, included features, terms of participation, and the tour application form can be found in the Higher Education section of the CIS website at www.cois.org. Should you need additional information, please do not hesitate to contact me at 1.212.854.1512 or am1340@columbia.edu.

This will be my fifth time traveling to Africa and the fourth time with the CIS Africa Tour. Each time has been absolutely wonderful and an exciting experience. We have a terrific itinerary planned and I'm sure veteran Africa travelers will fill their journals and photo albums with something new. The wonder and joy of those setting foot on the great continent for the first time will be infectious. The people, the students we'll meet, the future leaders and healers of their communities are the best part of the tour! I do hope you will join us this fall for two great weeks traveling to southern, northern, eastern and western Africa.

Much Obligated,

Alec Milton, Tour Director
Associate Director, Undergraduate Admissions
Columbia University

**Council of International Schools
2010 CIS Africa Tour**

Itinerary

<u>Date/Weekday</u>	<u>Overnight City</u>	<u>Description</u>
Saturday, October 30	Johannesburg	Individual Arrivals. Overnight in JoBurg.
Sunday, October 31	Johannesburg	Orientation Meeting. College Fair, Group Dinner, Overnight in Johannesburg.
Monday, November 1	Johannesburg/Manzini/	Flight to Manzini. School Visit & College Fair. Flight to Johannesburg. Overnight in Johannesburg.
Tuesday, November 2	Johannesburg/Harare	School visits. Evening flight to Harare. Overnight in Harare.
Wednesday, November 3	Harare/Dar es Salaam	Institutional Time. Presentations and College Fair. Overnight Flight.
Thursday, November 4	Dar es Salaam	Arrive in Dar es Salaam. Early hotel check-in. Institutional Time. Evening Presentations and College Fair. Overnight in Dar es Salaam.
Friday, November 5	Dar/Mombasa/Dar	Flight to Mombasa. Presentations and College Fair. Flight to Dar es Salaam. Overnight in Dar es Salaam.
Saturday, November 6	Dar es Salaam/Zanzibar	Morning flight to Zanzibar. Institutional Time Overnight in Zanzibar.
Sunday, November 7	Zanzibar/Nairobi	Institutional Time. Flight to Nairobi. Overnight in Nairobi.
Monday, November 8	Nairobi/ Kampala	School Visits & College Fair. Flight to Kampala Overnight in Kampala.
Tuesday, November 9	Kampala/ Addis Ababa	School Visits and College Fair. Flight to Addis Ababa. Overnight in Addis Ababa.
Wednesday, November 10	Addis Ababa	School Visits. Institutional Time. Debriefing Meeting. Closing Dinner. Overnight in Addis Ababa.
Thursday, November 11	Addis Ababa	Departures to Home or to Post Tour.

Included Features

Destinations:	Johannesburg, South Africa; Manzini, Swaziland; Harare, Zimbabwe; Dar es Salaam, Tanzania; Zanzibar, Tanzania; Nairobi, Kenya; Kampala, Uganda; Addis Ababa, Ethiopia.
Transportation:	By economy class jet: JoBurg/Manzini/JoBurg; JoBurg/Harare; Harare/Nairobi/Dar es Salaam; Dar es Salaam/Mombasa/Dar es Salaam; Dar es Salaam/Zanzibar; Zanzibar/Nairobi; Nairobi/Kampala; Kampala/Addis Ababa.
Accommodations:	Twelve nights at first class hotels, single rooms/private baths. Hotel list will be sent to each participant upon receipt of deposit.
Transfers:	All group transfers for school visits and college fairs are included.
Orientation/ Debriefing:	Orientation Meeting in Johannesburg and debriefing in Addis Ababa.
Meals:	Daily Breakfast. Opening Dinner in Johannesburg. Closing Dinner in Addis Ababa.
Gratuities & Taxes:	All gratuities and taxes in connection with the "Included Features" are included. Airport and hotel porters, chambermaids, drivers and guides gratuities are all included. Airport departure taxes and entry fees are also included.
Visas:	For US citizens: Visa fees to be paid for following countries: Swaziland; Zimbabwe; Tanzania; Kenya; Uganda; Ethiopia. All other nationalities will be considered on an individual basis.
CIS Tour Director:	Alec Milton, Associate Director, Office of Undergraduate Admissions, Columbia University in the City of New York.
Tour Manager:	A professional tour manager, from Wren & Fida International, will travel with the group and handle all technical travel details.
Pre-Trip Materials:	Appropriate tour information and pre-trip literature will be mailed to all tour participants.
Tour Materials:	Luggage Tags, Tour Booklet, Table Signs and personalized name badge will be provided for all participants.
Travel Insurance:	A basic coverage group policy is included for all US residents.
Miscellaneous:	A specially prepared CIS School Profile booklet with information on all schools to be visited on the tour and cultural information on the countries to be visited.

Excluded Features

The following services/items are NOT included in the price of the tour: Arrival and departure Transfers. Passport; passport photos; meals not specified in the itinerary; telephone calls, laundry, valet service, room service, or any other items of a personal nature; and other service/items not specifically mentioned in the itinerary or under "included features" above.

**Council of International Schools
2010 CIS Africa Tour**

Terms and Conditions

Costs:

2010 CIS Africa Tour Land & Air Package - Starting in Johannesburg and ending in Addis Ababa.

CIS Member College Participants*

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| • Regular applications due: | July 15, 2010 | |
| • Deposit due to CIS | July 15, 2010 | \$1000.00 |
| • Tour Balance due to Wren & Fida | August 15, 2010 | \$10,500.00 |

*NON-CIS Member College Participants – An additional US\$200.00 surcharge will apply for non-members.

Tour price is subject to change due to: revaluation of the U.S. dollar, fuel surcharges, government taxes, airport departure taxes, reciprocity taxes, entry visa fees, itinerary changes and all other items not in the control of Wren & Fida International.

Registration/Payment:

- Your deposit of \$1000 must accompany the enclosed application form. Participants must meet the conditions for participation and application deadlines in order to be considered. If for any reason an institution cannot be accommodated on the tour, deposits will be fully refunded.
- Payment for the balance of the tour costs will be due no later than one month following the tour application deadline. Institutions will receive an invoice for tour costs directly from Wren & Fida International.

General Conditions for Participation:

- This CEMA tour is a rigorous recruitment trip designed for full-time international admission officers with at least three years of admissions experience.
- Participants must take part in the entire tour, due to group travel arrangements and advance publicity. Deviations from the tour itinerary are not permitted.
- The tour will be limited to 16 participants plus the CIS tour director and the Wren & Fida tour manager.
- Non-U.S. institutions are welcome on CIS CEMA tours; however U.S. institutions will have priority for participation.
- No institution may send more than one representative, nor may any additional travelers accompany the tour participant.
- Participants must be prepared to make presentations on U.S. higher education and/or the college admissions process in general. They must also be familiar with the specific admission and financial aid policies of their own institutions, and be familiar with the concerns of international students.
- Participants must adhere to the statements on ethical professional practice and behavior of the Council of International Schools and the National Association for College Admission Counseling.
- Due to space restrictions, we will be unable to permit any institutional floor displays at the college fairs. Promotional giveaways are also not permitted.

Cancellations/Penalties:

Fees will be assessed for cancellations in the following manner:

<u>Date of Cancellation</u>	<u>Refund Policy</u>
On or before August 15th	Full refund of the total tour fee, including \$1000 tour deposit
After August 15th through September 15th	50% of the total tour fee is refundable, less the tour deposit of \$1000 and any unrecoverable tour expenses.
After September 15th	No refund

Wren & Fida International will only accept **written** cancellations.

APPLICATION DEADLINE

July 15, 2010

Please send the completed application form along with your
US\$1000.00 deposit made payable to CIS to:

Council of International Schools ~ CIS
Office of Higher Education
401 E. State Street, Suite 405
Ithaca, NY 14850
Tel: 607.272.5758 • Fax: 607.272.5051
Email: cisus@cois.org

For further *program information* contact:

Alec Milton
Tour Director
Associate Director, Office of Undergraduate Admissions
Columbia University in the City of New York
212 Hamilton Hall
1130 Amsterdam Avenue, MC:2807
New York, NY 10027
Tel: 212.854.1512 • Fax: 212.854.1209
Email: am1340@columbia.edu

For any questions concerning the *travel arrangements* contact:

Susan Albrecht
Managing Director
Wren & Fida International
320 East 900 South
Salt Lake City, UT 84111
Tel: 801.364.4481 / 888.303.4481 • Fax: 801.364.4330
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