



## OFFICE OF HIGHER EDUCATION

### ASIA COMMITTEE

### 2010 Australia & New Zealand Tour

December 2009

As the Co-Director of the **CIS Australia and New Zealand Spring 2010 Tour**, it gives me great pleasure to present to you the planned stops in Australia and New Zealand. The tour is delivered by the Council of International Schools as a service to you and your institution. CIS is a highly regarded non-profit organization that has been sponsoring undergraduate student recruitment tours worldwide for nearly thirty years. The CIS Asia Committee is comprised of a group of experienced admissions professionals who volunteer their time to plan and direct recruitment tours specifically to the Asia-Pacific region and Indian sub-continent.

The tour, which is scheduled for May 2010, is designed to be productive and enjoyable, both personally and professionally. Tour participants will depart from Los Angeles International Airport on Friday, May 7 and return to Los Angeles International Airport on Tuesday, May 25, 2010.

The CIS Australia and New Zealand tour focuses solely on undergraduate recruitment. We will visit schools that traditionally have sent students to the United States. We will also work with US Educational Advising Centers to advertise our programs to other high schools and prospective students to encourage them to attend these programs. Tour participants will conduct in-depth workshops to help students, parents, guidance counselors and teachers understand topics such as admission, financial aid, scholarships and adjustment to college life. Finally, whenever possible, we will schedule "institutional time" so that tour participants can meet with alumni and students on an individual basis.

The application and \$1000 deposit (required) are due by February 15, 2010. The estimated cost of the tour, including transpacific flights to and from Los Angeles is \$7200. Please note that non-CIS member institutions are required to pay an additional \$200. If your institution is not selected to participate on this tour, your deposit will be refunded.

If you have any questions, please do not hesitate to contact Rich Dawson at either 310-506-4246 or [Rich.Dawson@pepperdine.edu](mailto:Rich.Dawson@pepperdine.edu) or me at 740-368-3029 or [gpoling@owu.edu](mailto:gpoling@owu.edu). You may also direct questions about the tour or CIS in general to the CIS Office of Higher Education, at 607-272-5758.

The 2010 tour promises to be both productive and enjoyable and I hope you will join us in May, 2010.

We look forward to traveling with you!

Sincerely,

Grace Poling, Tour Co-Director  
Associate Dean/Director of International Recruitment  
Ohio Wesleyan University

## 2010 Australia & New Zealand Tour Preliminary Itinerary

<u>Date / Weekday</u>	<u>City</u>	<u>Description</u>
May 7 / Friday	Los Angeles	Departure for Perth
May 9 / Sunday	Perth	Arrival at noon, afternoon institutional time
May 10 / Monday	Perth	School visits
May 11 / Tuesday	Perth / Melbourne	Morning school visits, late afternoon departure for Melbourne
May 12 / Wednesday	Melbourne	School visits
May 13 / Thursday	Melbourne / Canberra	Morning school visits, afternoon departure for Canberra
May 14 / Friday	Canberra	School visits
May 15 / Saturday	Canberra / Sydney	Morning institutional time, afternoon departure for Wellington
May 16 / Sunday	Wellington	Institutional time
May 17 / Monday	Wellington / Auckland	Daytime school visits, early evening departure for Auckland
May 18 / Tuesday	Auckland	School visits
May 19 / Wednesday	Auckland / Nadi	School visits, early evening departure for Nadi
May 20 / Thursday	Nadi	School visits
May 21 / Friday	Nadi / Suva	School visits and public information session
May 22 / Saturday	Suva	Institutional time
May 23 / Sunday	Suva / Sydney	Depart for Sydney
May 24 / Monday	Sydney	School visits
May 25 / Tuesday	Sydney / Los Angeles	School visits, evening return flight to US

## 2010 Australia & New Zealand Tour Included Features

<b>Destinations:</b>	Australia: Melbourne, Perth, Canberra and Sydney. New Zealand: Auckland, and Wellington, Fiji: Nadi and Suva. The CIS Asia Committee reserves the right to change tour cities.
<b>Transportation:</b>	Round trip transpacific from Los Angeles, CA to Sydney, Australia. Internal airfares in Australia, airfares to Fiji and New Zealand and local transportation. Flights are subject to change.
<b>Accommodations:</b>	16 nights at first class hotels, single rooms/private baths.
<b>Transfers:</b>	Included from each airport to the hotel and vice versa, by private motor coach or shuttles and two pieces of checked luggage per person are included in the tour cost. <b>Overweight baggage charges are not included.</b> All group transfers for school visits and college fairs are also included.
<b>Orientation:</b>	Orientation meeting for all participants in Perth.
<b>Meals:</b>	Opening group lunch or dinner in Perth and closing group dinner in Sydney.
<b>Taxes and Gratuities:</b>	All gratuities and taxes in connection with the "Included Features" are included. Drivers and guides gratuities are all included. Airport departure taxes and entry fees are also included.
<b>Visas:</b>	Visa is required for Australia and can be obtained electronically.
<b>Tour Director:</b>	Rich Dawson, Director of International Student Services at Pepperdine University and Grace Poling, Director of International Recruitment at Ohio Wesleyan University will travel with the group as Tour Director.
<b>Pre-Trip Materials:</b>	Appropriate tour information and pre-trip literature will be mailed to all tour participants.
<b>Tour Pack Materials:</b>	Tour booklet and table sign will be provided to all participants.
<b>Miscellaneous:</b>	A variety of optional dinners (meal costs not included) with counselors and educational advisors are planned. Information on schools to be visited on the tour and cultural background information on the countries to be visited will be sent in advance. A CIS brochure with information about each participating institution will be provided to each school to share with prospective students.
<b><u>Excluded Features:</u></b>	The following services/items are NOT included in the price of the tour: Passport; passport photos; visas; meals not specified in the itinerary; telephone calls, laundry, valet service, room service, or any other items of a personal nature; any other service/items not specifically mentioned in the itinerary or under "Included Features" above.  <b>Travel insurance is not included, but is strongly recommended.</b>

## Tour Cost

### 2010 CIS Australia & New Zealand Tour Land and Air Package (starting and ending in Los Angeles, California)

CIS Member College Participants	\$7,200
Non-CIS Member College Participants	\$7,400

All prices are derived from exchange rates of foreign currencies as of December 2009 and are subject to change.

## 2010 Australia & New Zealand Tour Preliminary Itinerary Terms and Conditions

### Registration/Payment:

- Your deposit of \$1000 must accompany the enclosed application form. Participants must meet the conditions for participation, and applications should be returned by **February 15, 2010**. If for any reason an institution cannot be accommodated on the tour, deposits will be fully refunded.
- Payment for the balance of the tour costs will be due no later than **March 1, 2010**.

### General Conditions for Participation:

- The tour will be limited to **15** participants plus the CIS Tour Directors.
- Participants must take part in the entire tour, due to group travel arrangements and advance publicity. No institution may send more than one representative.
- Preference will be given to applicants with three years of professional admission experience and who are representing US based colleges and universities.
- Participants must be prepared to make presentations on US higher education and the college admission process in general. They must also be familiar with admission and financial aid policies at their own institutions and general concerns of international students.
- Participants must adhere to the statements on ethical professional practice and behavior of the Council of International Schools and the National Association for College Admission Counseling.

### Cancellations/Penalties:

World Travelers will only accept **written** cancellations. Fees will be assessed for cancellations in the following manner:

Date of Cancellation	Refund Policy
On or before <b>February 15, 2010</b>	Full refund of the total tour fee, less the tour deposit of \$1000 plus any unrecoverable tour expenses.
After <b>February 15, 2010</b>	No refund

### **APPLICATION DEADLINE: February 15, 2010**

*Please send the completed application form along with your US\$1,000.00 deposit made payable to CIS to:*

#### Council of International Schools

Office of Higher Education  
401 E. State Street, Suite 405  
Ithaca, NY 14850  
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#### For further **program information**:

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Malibu, CA 90265  
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Grace Poling, Director of International Recruitment  
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61 S. Sandusky St.  
Delaware, Ohio 43015  
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Tel: 740 368 3029

For further information regarding **travel arrangements**, please contact:

Gary Taylor, Travel Agent  
World Travelers, Inc.  
1645 So. 500 W.  
Woods Cross, UT 84010  
Email: [gt@travelwt.com](mailto:gt@travelwt.com) • Tel: 801 298 9137 • Fax: 801 298 9148